

**DRAKE COMMUNITY LIBRARY  
CONFIDENTIALITY OF LIBRARY RECORDS**

The records of the library which, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library, shall be kept confidential.

The records shall be released to a criminal justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime. The records shall be released only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.

A request for patron records that does not reveal information about that patron's use of library materials or information may be honored if the request comes from a public agency or (at the staff's discretion) from any other library. Such information would be limited to a patron's address and telephone number, but would not include the registration number assigned by Drake Community Library.

Requests for information about individuals originating from private individuals or entities will be answered only with information from published sources.