

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
May 28, 2014
5:30 p.m.

ROLL CALL: Present were: _X_Britton _X_Covino _X_Esbrook _Goltz _X_Greenwald
_X_McClelland _X_McNally Others present: _X_Kennett

APPROVAL OF AGENDA: Approved by consent.

APPROVAL OF MINUTES: McClelland moved and McNally seconded the approval of April 23, 2014 minutes as presented. Motion passed unanimously.

COMMUNICATIONS:

1. Letter received from Jon Andelson, Professor and Director of Center for Prairie Studies expressing appreciation for Library efforts related to native species plantings.
2. Email received from State Library acknowledging DCL full accreditation status at Tier 3 until June 30, 2017.
3. Letter received from Poweshiek Soil & Water Conservation District approving cost share amount of \$6,120 for Modular Block Paver System practice to be installed at NW corner of library property provided practice is completed to SWCD specifications.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. Public Safety Department has been consulted to determine capacity limitations for the Caulkins Community Room. Capacity is 80 persons with tables and 110 without tables. Meeting Room policy will be updated.
3. Status update on production of Converging Landscapes capital campaign publicity materials was provided.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. Britton moved and Esbrook seconded the approval of bills payable in June. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds –

Finance, Salary, and Personnel –

Long Range Planning –

Policy –

OLD BUSINESS:

1. Discussion continued regarding the formulation of a resolution regarding the library grounds.

NEW BUSINESS:

1. Esbrook moved and McNally seconded the acceptance of a tentative gift of the installation of a United States flag and flagpole from the Rotary Club of Grinnell under the following conditions:

- a. Energy efficient lighting must be provided for the proper display of the flag.
- b. Design plan for placement of the flagpole and lighting must meet approval of the library board and city authorities.

Motion passed unanimously.

2. Britton moved and McClelland seconded the approval of wages for library employees effective July 1, 2014 as presented. Motion passed unanimously.
3. The addition of a flower bed to Area 1 of the landscaping plan was considered. No action taken.
4. Publicity materials for the Converging Landscapes capital campaign were presented and discussed. Covino and Greenwald will work with Kennett on suggested edits for the materials.

The next regular board meeting will take place June 25, 2014 at 5:30 p.m.

McClelland moved for adjournment. Meeting adjourned at 6:50 p.m.



Gail Greenwald, President

Date signed:

6/25/14



Marilyn Kennett, Recording Secretary

GRINNELL COLLEGE



Center for Prairie Studies
1205 Park Street
Macy House

May 2, 2014

Board of Directors
Drake Community Library
Attn: Gail Greenwald, Board Chair
Cc: Marilyn Kennett

Dear Gail,

You may be aware of the institutional identity report recently commissioned by the College from Crane & Associates (“Grinnell College: Review and Reflection Paper”). In her report, Patti Crane unambiguously states the value to the College of connecting with our place, our location: “Our CRANE team sees tremendous potential in merging a poetic, concrete prairie language with Grinnell’s ethos of a self-forming community, creating a powerful vocabulary of Place.” You can read the Crane report on the College website at <https://www.grinnell.edu/news/institutional-identity-documents-now-available>. The section devoted to the issue of identifying with our location begins on page 17.

The Center for Prairie Studies certainly concurs with the Crane report. We also think that what the College should do about its identity – stop apologizing for our location and ecology and begin to embrace it with pride – should extend to the community of Grinnell as a whole. Just as the College is contemplating more native species landscaping on the campus as one symbol of this identity, we would like to see the City of Grinnell and individual residents do more landscaping with native plants. After all, we claim to be “the Jewel of the Prairie.” As you probably know, Imagine Grinnell is spearheading the sale and use of native plants in private landscaping.

I am writing to express our real appreciation for the presence of native species plantings at Drake Library. We believe this is an important community educational resource and asset, not only for community school children but also for the College (many students hold Drake Library cards) and for the community of Grinnell. We look forward to continuing our collaboration with Drake Library concerning prairie species landscaping. We are also planning a project to help provide environments in Grinnell for threatened butterfly species, and we are aware that the library has similar plans. The library’s efforts in these respects are very inspiring.

Sincerely,

Jonathan Andelson
Professor and Director

Marilyn Kennett

From: Toni Blair <toni.blair@lib.state.ia.us>
Sent: Thursday, May 15, 2014 4:23 PM
To: Marilyn Kennett
Subject: Enrich Iowa: Direct State Aid Tier Status / Funding Level

To: Marilyn Kennett, Director
Drake Community Library

From: Barb Corson, Interim State Librarian
Scott Dermont, Library Consultant

Date: May 15, 2014

Re: Enrich Iowa: Direct State Aid Tier Status / Funding Level

Your library's Enrich Iowa: Direct State Aid payment is based on your library's tier status. Tier status is determined by the number of standards met by the library as reported to and verified by Iowa Library Services. Refer to [In Service to Iowa: Public Library Standards, 5th ed., 2010](#) for the standards and their definitions.

<http://www.statelibraryofiaowa.org/ld/accr-and-standards>

There are four funding tiers:

- ❖ Tier 0 – the library is not eligible for Direct State Aid funding
- ❖ Tier 1 – the library meets requirements for Tier 1 funding
- ❖ Tier 2 – the library meets requirements for Tier 2 funding
- ❖ Tier 3 – the library meets requirements for Tier 3 funding and is accredited

Your library's Tier Status and renewal date is listed below. Tier Status is good for three years.

As of July 1, 2014, Drake Community Library is fully accredited at Tier 3

Accredited until June 30, 2017

You will need to renew your Tier Status by February 2017

You do not need to do anything at this time. This letter is a notification of your Tier Status Level.

If your records and Iowa Library Services' records do not agree, please contact Scott Dermont immediately at 515-281-7573, 800-248-4483 or scott.dermont@lib.state.ia.us.



POWESHIEK SWCD
1211 Old 6 Rd
MALCOM IA 50157

Assistance Approval Letter

**TO: CITY OF GRINNELL
KAY CMELIK
927 4th AVENUE
GRINNELL IA 50112**

FROM: John Mann, Chair
POWESHIEK SWCD

DATE: May 21, 2014

RE: Cost-Share Assistance Application #41186
Modular Block Paver System, 1240-017 Little Bear Cr WS Proj - WIRB

The POWESHIEK SWCD Soil and Water Conservation District Commissioners approved your application for cost-share assistance on May 21, 2014. The maximum cost-share amount of \$ 6,120.00 has been obligated for your Modular Block Paver System practice; however, your cost-share payment will be based on estimated or eligible costs, whichever is less.

Please call our office (641) 528-2065 as soon as possible to arrange for a technician to meet with you to complete the design of this practice. Once the design has been finalized, we will send you two copies of the design--one for you and one for your contractor to use in construction. You cannot begin work until you receive a final design from this office. If you or your contractor anticipates any change in design or the estimated cost, you need to contact our office before proceeding with construction. Changes will require a formal amendment and approval by the District Board.

The practice must be started by May 21, 2014 and completed by December 31, 2014, or cost share funds will be canceled. If you will not be able to meet this completion deadline, please notify us prior to that date to discuss the possibility of extending the deadline through a formal amendment. If you decide not to do this practice, please contact us promptly so we can re-allocate the funds to someone else.

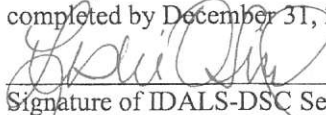
After work is completed, you will need to contact this office so that a technician can certify that your practice meets our specifications in order to begin the cost-share payment process. You will need to bring in your bills/receipts to our office for processing. Upon certification, you will be required to maintain this Modular Block Paver System for 10 years.

If you need further assistance or have questions on these procedures, please give us a call.

------(For Office Use Only)-----

FUNDING OBLIGATION:

Funding in the amount of \$ 6,120.00 has been obligated for the practice, and work should be started by May 21, 2014 and completed by December 31, 2014.



Signature of IDALS-DSC Secretary

5/21/14

Date