

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
January 24, 2013
5:15 p.m.

ROLL CALL: Present were: __Armstrong _X_Bierman _X_Goltz _X_Greenwald _X_Lamphier
_X_McClelland _X_Pohlson Others present: _X_Kennett

APPROVAL OF AGENDA: Pohlson moved and Goltz seconded the proposed agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Pohlson moved and Lamphier seconded that the minutes of the December 27, 2012 meeting be approved as printed. Motion passed unanimously.

COMMUNICATIONS: None

REPORT OF DIRECTOR: Statistical report was reviewed noting increases in teen book, adult video, and J video circulation figures year to date. Kennett reported on her speaking engagement of January 21st for the Lions Club.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. Bierman requested tracking of Alliant energy bills for historical comparison purposes. Kennett will compile energy usage information for future review purposes. Lamphier moved and Goltz seconded the approval of bills payable in February. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – Frost upheaval of sidewalk on west side of library property was noted. Jerry Brown of Siemens Industry, Inc. conducted his on-site review of the building ground loop on January 17th. FY 2014 Budget will determine next steps for that project.

Finance, Salary, and Personnel – Committee meeting set for 31 January, 2013, 10:00 a.m.

Long Range Planning – Kennett has confirmed availability of State Library consultant to guide our community planning committee. Committee meeting set for 30 January, 2013, 4:00 p.m.

Policy – “Borrowing” policy was discussed. A draft of “Borrowing” policy revision will be presented at the February meeting.

OLD BUSINESS:

1. A draft of “Donations” policy was presented and will be edited as discussed and presented at the February meeting.
2. Kennett reported on results of recent professional development training.

NEW BUSINESS: None.

Meeting adjourned at 6:35 p.m.



Gail Greenwald, President

Marilyn Kennett, Recording Secretary

Date signed:

2/28/13