

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
July 25, 2013
5:15 p.m.

ROLL CALL: Present were: __Armstrong __Britton _X_Covino _X_Goltz _X_Greenwald
__McClelland _X_McNally Others present: _X_Kennett

INTRODUCTIONS: New board members Dan Covino & Karen McNally were introduced.

APPROVAL OF AGENDA: McNally moved and Goltz seconded approval of the agenda with two addenda. Motion passed unanimously.

APPROVAL OF MINUTES: Goltz moved and McNally seconded that the minutes of the June 27, 2013 meeting be approved as printed. Motion passed unanimously.

COMMUNICATIONS: None.

REPORT OF DIRECTOR:

1. Statistical report was reviewed noting slight increase in overall circulation for FY13 as compared to FY12.
2. The final strategic planning session with Becky Heil State Library Consultant was held with staff on July 12, 2013.
3. Charges for public use of the library photocopier have been increased from 10 cents per standard copy to 15 cents, with other photocopier service charges increasing accordingly.
4. The city generated "Monthly Budget Report" will be included in the reports for review by the board.
5. An application for the Grinnell College Apprenticeship Program has been submitted.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. McNally moved and Goltz seconded the approval of bills payable in August. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – A meeting with Vic Amoroso of AJ Associates and Building Supervisor Duane Neff will take place on July 31, 2013 at 2:00 p.m. Design plans will be presented for the energy conservation (humidity control) project. Goltz, Kennett, and staff member Shore will attend on behalf of the library.

Finance, Salary, and Personnel –

Long Range Planning –

Policy –

OLD BUSINESS: None.

NEW BUSINESS:

1. Recognition of new board members took place.
2. A letter of resignation from board member Armstrong was acknowledged.
3. Names were considered to fulfill Armstrong's term ending June, 2017.

4. Covino moved and McNally seconded the adoption of a new mission statement for the Library. Motion passed unanimously. Text of mission statement:
Drake Community Library will be a community resource center striving to inform and empower every person in the community through responsive services, collections and programs. DCL will be a place where people have open access to the power of information and the joy of reading, a crossroads for social interactions and the exchange of ideas and cultural enrichment.
5. Committee preferences were discussed. No action taken.
6. Change in regular board meeting time was discussed. Next board meeting will take place Wednesday, August 28 2013 at 5:30 p.m. No permanent action taken.

Meeting adjourned at 6:35 p.m.

Gail Greenwald, President



Marilyn Kennett, Recording Secretary

Date signed:



MINUTES – ANNUAL MEETING
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
July 25, 2013
6:40 p.m.

ROLL CALL: Present were: Armstrong Britton Covino Goltz Greenwald
 McClelland McNally Others present: Kennett

ELECTION OF OFFICERS: Goltz nominated the following slate of officers: Greenwald, President; Goltz, Vice President; McClelland, Corresponding Secretary. Greenwald called for the vote. Vote passed unanimously.

Meeting adjourned at 6:50 p.m.

Gail Greenwald, President



Marilyn Kennett, Recording Secretary

Date signed:

