

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
August 28, 2013
5:30 p.m.

ROLL CALL: Present were: _X_Britton _X_Covino _X_Esbrook _X_Goltz _X_Greenwald
_McClelland _X_McNally Others present: _X_Kennett

INTRODUCTIONS: New board members George Britton & Jordan Esbrook were introduced.

APPROVAL OF AGENDA: Approved by consent as circulated.

APPROVAL OF MINUTES: Minutes of the July 25, 2013 meeting approved by consent as circulated.

COMMUNICATIONS: None.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. The first draft of the strategic plan has been completed by staff and circulated to trustees.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. McNally moved and Goltz seconded the approval of bills payable in September. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds –

1. Goltz provided summary of meeting with Vic Amoroso of AJ Associates, Building Supervisor Duane Neff, Monique Shore, Technical Administrator, and Kennett regarding the energy conservation (humidity control) project. Request for quotation has been submitted to Jensen Heating & Air Conditioning, Inc.; S&S Plumbing, Heating & Air Conditioning, LLC; and Scharnweber Water Conditioning.
2. Development of library prairie was discussed. Committee meeting is scheduled for September 11th.

Finance, Salary, and Personnel –

Long Range Planning –

1. An October 22nd event will be planned for the release of the Strategic Plan.

Policy –

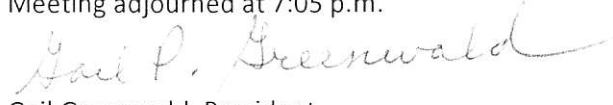
OLD BUSINESS:

1. Jordan Esbrook accepted appointment by City Council to the library board of trustees, fulfilling unexpired term to end June 2017.
2. Library Core Values were reviewed and will remain the same with minor edits and ordering.
3. Committee assignments were made as follows:
Finance, Salary, and Personnel – Greenwald (chair), McNally, and Britton
Building and Grounds – Goltz (chair) and Esbrook
Long Range Planning – McClelland (chair) and Covino
Policy – Esbrook (chair), committee of the whole

NEW BUSINESS:

1. Recognition of new board members took place.
2. Goltz moved and Esbrook seconded the adoption of a tagline for the library – “Discover, Connect, Learn”. Motion passed unanimously.
3. Trustees were informed of the Iowa Library Association conference, Coralville, October 16 – 18, 2013.
4. Regularly scheduled board meetings of the Drake Community Library Board of Trustees will take place on the 4th Wednesday of each month at 5:30 p.m. in the library board room.
5. The first Wednesday of each month is reserved for committee meetings as necessary.

Meeting adjourned at 7:05 p.m.



Gail Greenwald, President



Marilyn Kennett, Recording Secretary

Date signed:

9/25/13