

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**March 26, 2014**  
**5:30 p.m.**

**ROLL CALL:** Present were: \_X\_Britton \_X\_Covino \_Esbrook \_Goltz \_X\_Greenwald  
\_McClelland \_X\_McNally Others present: \_X\_Kennett

**APPROVAL OF AGENDA:** Approved by consent.

**APPROVAL OF MINUTES:** Britton moved and Covino seconded the approval of February 26, 2014 minutes as presented. Motion passed unanimously with McNally abstaining.

Britton moved and Greenwald seconded the approval of March 12, 2014 special meeting minutes as presented. Motion passed unanimously with Covino and McNally abstaining.

**COMMUNICATIONS:** Award letter granting \$1000 towards the purchase of an Automated External Defibrillator was received from Grinnell College mini-grant program. Verbal communication from the CEC Bucket Course committee was received awarding \$700 towards the purchase of the AED machine. Award letter granting \$5000 towards the purchase of compactible shelving for the archives was received from Poweshiek County Alliance/Greater Poweshiek Community Foundation.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed noting steady use of library materials and services.
2. Kennett reported on recent communications and meetings held with representatives of Forever Green, Prairie Landscapes of Iowa, LLC, NRCS, IDALS, and Imagine Grinnell related to the development of plans for the library grounds.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financial reports were reviewed. McNally moved and Covino seconded the approval of bills payable in April. Motion passed unanimously.

**COMMITTEE REPORTS:**

*Building & Grounds –*

- Notes from March 18 meeting with Mindy Sieck, SWCD Watershed Coordinator and Amy Bouska, IDALS Urban Conservationist were distributed. Major street work is scheduled for 5<sup>th</sup> Avenue adjacent to the Library in 2018. Need for coordination of planning efforts with City was discussed. Meeting with Imagine Grinnell representatives regarding grounds will occur at 9:00 a.m. on April 2<sup>nd</sup>.
- Parts have been received for work to continue on humidity control project.

*Finance, Salary, and Personnel –*

*Long Range Planning –*

*Policy –*

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. A response to request for fee structure has not been received from Prairie Landscapes of Iowa, LLC. No action taken.

2. Greenwald presented a draft of resolution regarding the library grounds. Further input and time for development is desired. No action taken.

The next regular board meeting will take place April 23, 2014 at 5:30 p.m.

Covino motioned for adjournment. Meeting adjourned at 6:20 p.m.



Gail Greenwald, President

Date signed: 4/23/14



Marilyn Kennett, Recording Secretary