

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**September 24, 2014**  
**5:30 p.m.**

**ROLL CALL:** Present were: \_X\_Britton \_X\_Covino \_X\_Esbrook \_X\_Greenwald \_X\_McClelland  
\_X\_McNally \_X\_Pohlson Others present: \_X\_Kennett

McClelland attended the meeting remotely via FaceTime video call. Pohlson was appointed to fill vacant library board trustee position, expiring 6/30/2015 by the City Council on September 22<sup>nd</sup>. Pohlson will be sworn in at a later time and therefore abstained from voting at this meeting.

**APPROVAL OF AGENDA:** Approved unanimously with addition of "Trustee changes" under old and new business.

**APPROVAL OF MINUTES:** McNally moved and Esbrook seconded the approval of August 27, 2014 minutes as presented. Motion passed unanimously with Britton and Pohlson abstaining. Esbrook moved and Covino seconded the approval of September 10, 2014 Special Meeting minutes as presented. Motion passed unanimously with Britton and Pohlson abstaining.

**COMMUNICATIONS:**

1. Converging Landscapes fund report was received from the Greater Poweshiek Community Foundation. As of 9/24/14, \$41,965 has been received in gifts and pledges towards the campaign.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed.
2. Kennett reported on current status of landscaping project. Cost estimates were sought in late August from Country Landscapes and VanTomme Landscaping for Area 3. These firms chose not to participate. Work is partially completed in Area 4. Installation of RTF sod will take place during week of September 29<sup>th</sup>, completing Areas 1 & 4.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financial reports were reviewed. Britton moved and Esbrook seconded the approval of bills payable in October. Motion passed unanimously with Pohlson abstaining.

**COMMITTEE REPORTS:**

*Building & Grounds* – Pohlson will join the Building & Grounds Committee.

*Finance, Salary, and Personnel* – Greenwald explained process for evaluation of the library director. Personal committee members will make appointments for interviewing Kennett.

*Long Range Planning* –

*Policy* –

**OLD BUSINESS:**

1. Plans for remainder of landscaping project were discussed. Donor acknowledgement and fundraising efforts will continue this fall and into the winter. No action taken.
2. Greenwald welcomed Paul Pohlson to the library board.

**NEW BUSINESS:**

1. Neill Goltz's nine years of service on the library board were recognized . Goltz will be presented with a certificate and he will be honored with a book plate in a book for the library collection.

The next regular board meeting will take place October 22, 2014 at 5:30 p.m.

Esbrook moved for adjournment. Meeting adjourned at 6:15 p.m.

*Gail Greenwald*

Gail Greenwald, President

Date signed:

*10/22/14*

*Marilyn Kennett*

Marilyn Kennett, Recording Secretary