

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
November 26, 2014
5:30 p.m.

ROLL CALL: Present were: _X_Britton _Covino _X_Esbrook _X_Greenwald _X_McClelland
_X_McNally _Pohlson Others present: _X_Kennett

APPROVAL OF AGENDA: Approved by consent.

APPROVAL OF MINUTES: Britton moved and McClelland seconded the approval of October 22, 2014 regular board meeting minutes as presented. Motion passed unanimously.

COMMUNICATIONS:

1. Converging Landscapes fund report was received from the Greater Poweshiek Community Foundation detailing income and expenditures. As of 10/31/2014 balance is \$31,584.84.

REPORT OF DIRECTOR:

1. Statistical report was reviewed, noting significant increase in use of Ancestry Library Edition and Heritage Quest resources. Statistics are received from ProQuest, Kennett will report in December as to how this is calculated.
2. Converging Landscaping project report – A press release and “Let’s Talk” radio appearance occurred in November. Communication has occurred with a potential grounds maintenance provider.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. McNally moved and Esbrook seconded the approval of bills payable in December. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds –

Kennett reported that the new network manager has been installed to the geothermal system by Woodman Controls. Humidifier system for archive is awaiting connection to line voltage by S&S Electric.

McClelland reported on October 28th meeting with community stakeholders and John Rathbun, Forever Green regarding the landscaping project. Attendees toured the grounds and presented ideas to enhance future project planning.

Finance, Salary, and Personnel –

Greenwald reported on November 25th committee meeting where review of proposed FY16 budget took place. Committee recommends endorsement of budget as presented noting budget support of the library’s strategic plan.

Long Range Planning – McClelland will communicate with Covino to plan for mutual time to review strategic plan with staff members.

Policy –

OLD BUSINESS: None

NEW BUSINESS:

1. Britton moved and McNally seconded the endorsement of FY16 budget proposal as presented. Motion passed unanimously.
2. McClelland moved and Esbrook seconded the approval of \$17.10 per hour wage for Mary Vigil who is being promoted into a vacant Library Assistant position. Motion passed unanimously.

The next regular board meeting will take place December 17, 2014 at 5:45 p.m.

McClelland moved for adjournment. Meeting adjourned at 6:10 p.m.



Gail Greenwald, Vice-President
Date signed:

12/17/2014



Marilyn Kennett, Recording Secretary