

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
January 28, 2015
5:30 p.m.

ROLL CALL: Present were: _X_Britton _X_Covino _X_Esbrook _X_Greenwald _X_McClelland (via FaceTime)
_X_McNally _Pohlson Others present: _X_Kennett

APPROVAL OF AGENDA: Approved by consent.

APPROVAL OF MINUTES: Britton moved and Covino seconded the approval of December 17, 2014 regular board meeting minutes as presented. Motion passed unanimously.

COMMUNICATIONS:

1. Delphina Baumann, Community Relations Coordinator of the Greater Poweshiek Community Foundation, presented information regarding the DCL Endowment held at GPCF. A monthly endowment report is received by DCL. Baumann reviewed the report with trustees and provided information about how the endowed funds are managed and distributed.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. Kennett provided report of the January 14, 2015 meeting with City Finance Committee. Due to anticipated tax revenue limitations for FY16, \$18,000 of library gift funds will be used to subsidize the library FY16 budget.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. Esbrook moved and McNally seconded the approval of bills payable in February. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – Grounds committee met on January 6th and January 19th to review revision of plans and estimate for Area 2 & Area 2B of the Converging Landscapes project. A revised plan from Forever Green and a new plan from VanTomme Landscaping were considered.

Finance, Salary, and Personnel –

Long Range Planning –

Policy –

OLD BUSINESS:

1. Board leadership was discussed.

NEW BUSINESS:

1. Covino moved and Esbrook seconded the approval of a wage step increase for Julie Owens to \$18.10 per hour effective March 18, 2015. Motion passed unanimously.
2. Esbrook moved that the recommendation of the Building & Grounds Committee to accept the proposal and estimate from VanTomme Landscaping for work to be performed in the southeast section of the library grounds be accepted. Motion passed unanimously.
3. Britton moved and Esbrook seconded to move 50 percent (\$84,970) of the Don Puls gift to the library's endowment held by Greater Poweshiek Community Foundation. Discussion occurred. Greenwald moved to postpone the motion until the February 25, 2015 meeting. Motion passed unanimously.

The next regular board meeting will take place February 25, 2015 at 5:30 p.m.

Meeting adjourned at 7:00 p.m.



Paul Pohlson, President

Date signed: 3/2/15



Marilyn Kennett, Recording Secretary