**MINUTES**
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**
**March 2, 2015 – *Postponed from February 25, 2015***
**5:45 p.m.**

**ROLL CALL**: Present were: _X_Britton _X_Covino _X_Esbrook _X_Greenwald _X_McClelland
_X_McNally _X__Pohlson Others present: _X_Kennett

**APPROVAL OF AGENDA**: Greenwald moved and McClelland seconded the approval of the agenda.

**APPROVAL OF MINUTES**: Greenwald moved and McNally seconded the approval of January 28, 2015 regular board meeting minutes as presented. Motion passed unanimously.

**COMMUNICATIONS:**

1. Notification of endowment disbursement options was received from Greater Poweshiek Community Foundation.
2. Invitation to University of Iowa Institute of Public Affairs training session for local government boards and commissions was received from city administration.

**REPORT OF DIRECTOR**:

1. Statistical report was reviewed.
2. Kennett reported on status of Converging Landscapes campaign. A press release and letter mailing will occur the week of March 2, 2015.

**FINANCIAL REPORT AND APPROVAL OF BILLS**: Financial reports were reviewed. Britton moved and McClelland seconded the approval of bills payable in March. Motion passed unanimously.

**COMMITTEE REPORTS**:
*Building & Grounds* –

*Finance, Salary, and Personnel* –

*Long Range Planning* – Covino, McClelland, and Kennett met on February 24, 2015 to determine next steps in the strategic plan evaluation process. Staff service priority teams will meet with Covino & McClelland on March 30th and April 2nd.

*Policy* –

**OLD BUSINESS**:

1. Names were considered to fill anticipated and potential trustee position vacancies.

**NEW BUSINESS**:

1. A postponed motion to move 50 percent ($84,970) of the Don Puls gift to the library's endowment held by Greater Poweshiek Community Foundation was considered. Britton moved to further postpone the motion to the regular board meeting in April. Covino seconded the motion. Motion passed unanimously.

2. Greenwald moved to reinvest the $1,965 available payout back into the Drake Community Library Endowment Fund held by Greater Poweshiek Community Foundation. Britton seconded the motion. Motion passed unanimously.
3. The content and distribution schedule of board packet information was discussed. Kennett will draft policy to insure that in addition to agenda and minutes, all non-routine supporting documents related to items requiring board action will be received by trustees at least 48 hours prior to scheduled meetings.
4. The topic of providing solar power for the library building was discussed. McClelland will bring further information before the board in April.

The next regular board meeting will take place March 25, 2015 at 5:30 p.m.

Meeting adjourned at 7:00 p.m.

Paul W Pohlson

Paul Pohlson, President
Date signed:

Marilyn R Kennett

Marilyn Kennett, Recording Secretary