

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
March 25, 2015

5:30 p.m.

ROLL CALL: Present were: _X_Britton _X_Covino _Esbrook _X_Greenwald _X_McClelland
_X_McNally _X_Pohlson Others present: _X_Kennett

APPROVAL OF AGENDA: Greenwald moved and McClelland seconded the approval of the agenda.

APPROVAL OF MINUTES: McNally moved and Greenwald seconded the approval of March 2, 2015 (postponed from February 25,2015) regular board meeting minutes as presented. Motion passed unanimously.

COMMUNICATIONS:

1. Notification of Volunteer Initiative Program (VIP) award of \$200, as a result of Gail Bonath's volunteer service to the library, was received from Grinnell College Office of Community Enhancement and Engagement.
2. Notification of mini-grant award of \$3,045 to complete digital preservation of slides and outdated media formats from the library archives was received from Grinnell College Office of Community Enhancement and Engagement.

REPORT OF DIRECTOR:

1. Statistical report was provided but not discussed.

FINANCIAL REPORT AND APPROVAL OF BILLS: Bills list was reviewed. Britton moved and Covino seconded the approval of bills payable in April. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – McClelland met with Mike VanTomme, VanTomme Landscaping and Elizabeth Hill, Prairie Studies on March 13, 2015. Ideas regarding plant selection and procurement were discussed as well as possible need for a prairie burn prior to landscaping work taking place in the spring.

Finance, Salary, and Personnel –
Long Range Planning –
Policy –

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Proposals from John Clayton & Doug Caulkins for AREA 3 landscaping were referred to the Building & Grounds Committee for consideration.

The next regular board meeting is scheduled for April 22, 2015 at 5:30 p.m.

Meeting adjourned at 5:50 p.m.

Paul Pohlson
Paul Pohlson, President

Marilyn Kennett

Marilyn Kennett, Recording Secretary

Date signed:

**MINUTES of the Building & Grounds Committee
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

April 1, 2015

5:30 p.m., Library Board Room

ROLL CALL: Present were: _X_Esbrook _X_McClelland _X_Pohlson Others present: _X_Kennett

McClelland and Kennett met with Mindy Sieck, Poweshiek Soil & Water Conservation District; Amy Bouska, Iowa Department of Agriculture and Land Stewardship; and Mike VanTomme of VanTomme Landscaping earlier in the day to review water conservation practices planned for Converging Landscapes Phase II.

Sieck and Bouska recommend extending the permeable paver patio at the base of the smaller terrace steps to provide enough permeable paver capacity for the site. Additionally, an outlet tile is required in the case of extreme rainfall. These modifications will make the project eligible for cost share of approximately \$4,000 from Poweshiek SWCD.

Kennett reported on conversation with Elizabeth Hill. Hill will coordinate with the fire department and supervise a burn of the south prairie to aid the landscaping construction process. Library staff will ensure air intake of building is shutdown during the burn.

Committee discussed proposals for Area 3 of the library grounds. Committee recommends continued mowing of Area 3 during 2015. The committee supports engaging Elizabeth Hill and John Clayton to procure plants and provide labor to establish an official Monarch Waystation in suitable areas of the south prairie.

Meeting adjourned at 6:00 p.m.



Jordan Esbrook, Committee Chair



Marilyn Kennett, Recording Secretary

Date signed: 4/22/15