

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

August 26, 2015

5:30 p.m.

ROLL CALL: Present were: _X_Ahrens _X_Britton _X_Esbrook _X_McClelland
_X_McNally _X_Pagliai ___Rudolph Others present: _X_Kennett

APPROVAL OF AGENDA: Ahrens moved and Esbrook seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES:

Britton moved and McNally seconded the approval of June 24, 2015 regular board meeting minutes. Motion passed unanimously.

Esbrook moved and Britton seconded the approval of June 24, 2015 annual board meeting minutes. Motion passed unanimously.

McNally moved and Esbrook seconded the approval of July 22, 2015 regular board meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. Received notification from Melissa Strovers, Office of Community Enhancement and Engagement, Grinnell College that the library has been selected to host one full-time AmeriCorps Team Member for the Grade Level Reading Grinnell AmeriCorps Partnership program.
2. Received proposal from Molly Rideout, Grin City Collective regarding the Grinnell Public Art Initiative.
3. Received offer from Dan Tindall of physical gift of an outdoor sculpture for the library grounds.

REPORT OF DIRECTOR:

1. Statistical report was reviewed, noting an increase in overall circulation when comparing July 2015 to July 2014 statistics. Child participation in July 2015 summer library programs tallied 1,189 compared to 991 for July 2014.
2. The Prairie Jewel Dixieland Band was very well received at the July 29th Converging Landscapes celebration with ~150 in attendance. We hope to make this an annual event, noting a time later than 4:30 p.m. would be desirable to avoid the heat of the southern sun exposure.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Britton moved and Ahrens seconded the approval of bills payable in September. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – McClelland reported on August 25th committee meeting. Esbrook, McClelland and Kennett were in attendance. The Grinnell Public Art Initiative, quotes for handrail at north entrance, and a quote for stabilizing the large Maple tree located south of the library building were discussed by committee.

Finance, Salary, and Personnel –

Long Range Planning –

Policy –

OLD BUSINESS:

1. Two quotes were considered for the fabrication and installation of a handrail at the north entrance. Esbrook presented committee recommendation to accept the quote from Co-Line Welding of \$947. Esbrook moved and Pagliai seconded authorizing Kennett to engage Co-Line Welding for the fabrication and installation of the handrail upon approving Co-Line's CAD drawing. Motion passed unanimously.

NEW BUSINESS:

1. Britton moved and McNally seconded the approval of wage for a newly hired page at \$7.35 per hour. Effective September 9, 2015, Ieland Flanagan will fill a vacant page position. Motion passed unanimously.
2. Ahrens moved and McNally seconded approval to support the hosting of one full-time AmeriCorps team member with cost share in the amount of \$1,000 in the event of a placement. Motion passed unanimously.
3. Esbrook moved and McNally seconded the committee recommendation to pursue a Grinnell Public Art Initiative application and support the \$250 hosting fee in the event of a piece of artwork being mutually agreed upon. Motion passed unanimously.
4. Dave Popp, Public Services Director has advised that the large Maple tree, south of the library building, be professionally stabilized due to its co-dominant leader structure. Esbrook moved and Pagliai seconded the committee recommendation to engage Pella Tree Service, Inc. to stabilize the tree at a cost of \$1,200 with annual inspections at a cost of \$180 to follow. Motion passed unanimously.
5. Britton moved and Pagliai seconded to postpone consideration of a gift of outdoor sculpture pending opportunity for trustees to view the sculpture in person. Motion passed unanimously.
6. Pagliai moved and Esbrook seconded the following standing committee structure for 2015-2016:

Building and Grounds

Esbrook (chair)
Ahrens
McClelland

Finance, Salary and Personnel

Britton (chair)
Pagliai
Rudolph

Long Range Planning

McNally (chair)
McClelland

Policy

Esbrook (chair)
Committee of the whole

Motion passed unanimously.

McNally moved for adjournment.
Meeting adjourned at 6:40 p.m.

The next regular board meeting is scheduled for September 23, 2015 at 5:30 p.m.



Katherine McClelland, Library Board President

Date signed: 9/23/2015



Marilyn Kennett, Recording Secretary