

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**October 28, 2015**

**5:30 p.m.**

**ROLL CALL:** Present were: \_x\_Ahrens    \_x\_Britton    \_x\_Esbrook    \_x\_McClelland  
\_x\_McNally    \_Pagliai    \_Rudolph    Others present: \_Kennett    \_X\_Neal

**APPROVAL OF AGENDA:** Ahrens moved and McNally seconded the approval of the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES:**

Esbrook moved and Ahrens seconded the approval of September 23, 2015 regular board meeting minutes. Motion passed unanimously.

**COMMUNICATIONS:** None.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed, Neal reported on 2015 Summer Reading Program.
2. Handrail at north entrance was installed October 15, 2015.
3. Kennett attended a September 28, 2015 meeting with construction supervisor of the City Phase 5 street construction. It is anticipated that Park Street reconstruction will occur in 2016 and 5<sup>th</sup> Avenue reconstruction will occur in 2017. Five or six angle parking places are planned for the area adjacent to the north library entrance.
4. Converging Landscapes final cashflow report was provided.
5. \$80,000 of Don Puls gift was transferred to the Drake Community Library Endowment Fund held at Greater Poweshiek Community Foundation on October 5, 2015.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Motion was made by Britton to approve bills as detailed in the 15 page Regular Open Item Report on the assumption that the itemized list matches. Esbrook seconded the approval of bills payable in November. Motion passed unanimously. Note: this was later confirmed.

**COMMITTEE REPORTS:**

*Building & Grounds –*  
*Finance, Salary, and Personnel –*  
*Long Range Planning –*  
*Policy –*

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Esbrook moved and McNally seconded to hold the next regular meeting of the board of trustees on December 2, 2015. Motion passed unanimously.

McNally moved for adjournment, Ahrens seconded. Motion passed unanimously.  
Meeting adjourned at 6:15 p.m.

The next regular board meeting is scheduled for December 2, 2015 at 5:30 p.m.



Katherine McClelland, Library Board President

Date signed: 12/2/15



Karen Neal, Recording Secretary