

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

December 2, 2015

5:30 p.m.

ROLL CALL: Present were: __Ahrens __x_Britton __x_Esbrook __x_McClelland
__x_McNally __X_Pagliai __X_Rudolph Others present: __X_Kennett

APPROVAL OF AGENDA: Pagliai moved and Britton seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES:

Britton moved and McNally seconded the approval of October 28, 2015 regular board meeting minutes. Motion passed unanimously.

COMMUNICATIONS: None.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. FY15 Annual Report in brochure form was presented. This is made available to the City Council and is also available from the library website.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Esbrook moved and Britton seconded the approval of bills payable in December. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds –

Finance, Salary, and Personnel – Britton provided report of December 1, 2015 committee meeting where Kennett presented FY17 budget proposal to committee members Britton, Pagliai, and Rudolph. Line items were discussed under all budget categories. The committee arrived at a recommendation.

Long Range Planning –

Policy –

OLD BUSINESS: None.

NEW BUSINESS:

1. Pagliai moved and Rudolph seconded approval of step increase for Mary (Liz Cabelli) Vigil to wage of \$18.40/hour. Motion passed unanimously.
2. McNally moved and Rudolph seconded approval of wage of \$11.57/hour for Elise Hadden who is filling a circulation clerk vacancy. Motion passed unanimously.
3. Esbrook moved and Rudolph seconded approval of wage of \$11.57/hour for Kristie Perrin who is filling a circulation clerk vacancy. Motion passed unanimously.
4. Britton moved and McNally seconded that the Library Board approve the FY17 budget as presented by the Library Director and recommended by the Finance, Salary, and Personnel Committee. This action is taken in light of a review by the Committee of library directors' salary patterns in similar Iowa communities, of knowledge gained by the predecessor Board during the last search for a library director, and the professionalism and management skills exhibited by the current Library Director. Motion passed unanimously.

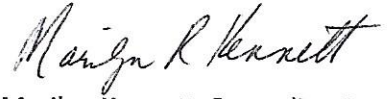
Meeting adjourned at 6:15 p.m.

The next regular board meeting is scheduled for December 22, 2015 at 5:30 p.m.



Katherine McClelland, Library Board President

Date signed: 12/22/15



Marilyn Kennett, Recording Secretary