

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

April 26, 2016

5:30 p.m.

ROLL CALL: Present were: _X_Ahrens _X_Britton _Esbrook _X_McClelland
_X_McNally _X_Pagliai _X_Rudolph Others present: _X_Kennett

APPROVAL OF AGENDA: Rudolph moved and McNally seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES:

Britton moved and Pagliai seconded the approval of March 23, 2016 regular board meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. No further information has been received as to whether additional liability insurance coverage is needed for AmeriCorps members during the "In Your Neighborhood" enrichment program planned for June 27 – July 22, 2016.
2. City of Grinnell will conduct street reconstruction of Park Street, between 4th Avenue and 5th Avenue this summer. Access to the west parking lot entrance is expected to be restricted from mid-June to mid-July.
3. Otto Hall, on behalf of the Rotary Club, has provided some flag pole options with solar lighting for library trustees to consider.

REPORT OF DIRECTOR:

1. Statistical report was reviewed. A record-level 71 youth and caregivers attended the "Bunnies!" story time program on April 16th. It was noted that usage of the Mango language learning resource has dropped. Publicity ideas were suggested.
2. The final punch list for the humidity control project was completed by A&J Associates and the final pay request has been submitted to the City.
3. The compressor and a communications board serving the geothermal system experienced failure recently. Both have been replaced by S&S Plumbing.
4. Installation of 3 exterior surveillance cameras with view to the south terrace and lower patio area adjacent to State Street has been completed. The entire system has received a software upgrade and is functioning well.
5. The Friends of Drake Community Library have offered funding for a monument style sign identifying the Library upon Board of Trustee and City approval. Kennett is seeking quote from ASI Signs and researching ordinances.
6. The library building needs an exterior cleaning due to pollution stains on the sandstone block. Kennett is seeking quote from T N T Tuckpointing Building & Restoration, Inc.
7. The southeast area of the grounds needs attention where the new prairie seeding took place last spring. Kennett will seek volunteer resources.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Britton moved and Ahrens seconded the approval of bills payable in May. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – Plan for a meeting of committee in June.

Finance, Salary, and Personnel –

Long Range Planning –

Policy –

OLD BUSINESS: None.

NEW BUSINESS:

1. McNally moved and Pagliai seconded the revision of the Circulation Policy as presented, with further amendment to section 3E. Motion carried unanimously.
2. Ahrens moved and Britton seconded the revision of the Hours, Holidays, and Closings Policy as presented, with further amendment to the final sentence under "Emergency Closings". Motion carried unanimously.

Rudolph moved for adjournment. Pagliai seconded the motion. Meeting adjourned at 6:05 p.m.

The next regular board meeting is scheduled for May 25, 2016 at 5:30 p.m.

Jordan Esbrook

Jordan Esbrook, Library Board Vice-President

Date signed: *June 23, 2016*

MRK May

Marilyn R Kennett

Marilyn Kennett, Recording Secretary