

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**May 25, 2016**

**5:30 p.m.**

**ROLL CALL:** Present were:  Ahrens  Britton  Esbrook  McClelland  
 McNally  Pagliai  Rudolph Others present:  Kennett

**APPROVAL OF AGENDA:** McNally moved and Pagliai seconded the approval of the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES:**

Pagliai moved and Rudolph seconded the approval of the April 27, 2016 regular board meeting minutes. Motion passed unanimously.

**COMMUNICATIONS:**

1. Monica Chavez, Grinnell College Office of Community Enhancement, has confirmed that insurance coverage for AmeriCorps members serving during off-site library programs has been obtained through Grinnell College.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed.
2. The Library will be hosting a grounds beautification session with community volunteers on June 7<sup>th</sup>.
3. The Summer Library Program calendar, a collaborative effort with AmeriCorps and Faulconer Gallery, is being distributed through the schools.
4. Drake Community Library was recognized by the GHS Curtain Club with a Community Award at the GHS Fine Arts awards night.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Pagliai moved and Rudolph seconded the approval of the financial reports. Motion passed unanimously. Rudolph moved and McNally seconded approval of bills payable in June. Motion passed unanimously.

**COMMITTEE REPORTS:**


*Building & Grounds* – Plan for a meeting of committee in June.  
*Finance, Salary, and Personnel* –  
*Long Range Planning* –  
*Policy* –

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. The Personnel Policy was reviewed. Pagliai moved and McNally seconded approval of the Personnel Policy in its current form, with no changes. Motion carried unanimously.
2. Rudolph moved and Pagliai seconded the approval of library employee wages for FY17. Motion carried unanimously.

McNally moved for adjournment. Rudolph seconded the motion. Meeting adjourned at 6:05 p.m.  
The next regular board meeting is scheduled for June 22, 2016 at 5:30 p.m.

  
Katherine McClelland, Library Board President  
Date signed:

June 22, 2016

  
Marilyn Kennett, Recording Secretary