

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
July 27, 2016

5:30 p.m., Caulkins Community Room

ROLL CALL: _X_Ahrens _X_Britton _X_Esbrook ___McClelland _X_McNally
 _X_Pagliai ___Rudolph Others present: _X_Kennett

APPROVAL OF AGENDA: McNally moved and Britton seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Britton moved and Pagliai seconded the approval of the June 22, 2016 regular board meeting minutes. Motion passed unanimously. Ahrens moved and Pagliai seconded the approval of the June 22, 2016 annual board meeting minutes as corrected. Motion passed unanimously.

COMMUNICATIONS:

1. Received from Monica Chavez-Silva, Grinnell College Office of Community Enhancement & Engagement: The Iowa Commission on Volunteer Service (ICVS) has announced that the Grinnell AmeriCorps Partnership has received a second year of funding for 2017.

REPORT OF DIRECTOR:

1. DCL will host a celebration of the AmeriCorps Partnership in September featuring Grinnell's Prairie Jewel Dixieland Band.
2. Statistical report was reviewed, including the annual statistical report. It was noted that overall circulation is holding steady to slightly higher in comparison to FY15.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Pagliai moved and Britton seconded the approval of bills payable in August. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds – Esbrook gave report of June 28th meeting. A window in the Community Room with condensation problem will be replaced; warranty will cover replacement window but not installation labor. A window in the periodical area with a chip in it will not be replaced at this time. A tour of the grounds took place. A quote is being sought for masonry cleaning and maintenance of caulked joints/seams. Kennett will work on proposal for the grounds surrounding the drainage basin at east end of property. The Friends of DCL have offered funding for a sign to further identify the building and are exploring options. The committee considered ideas for such signage and its placement.

Finance Salary & Personal –
Long Range Planning –
Policy –

OLD BUSINESS: None.


NEW BUSINESS:


1. McNally moved and Pagliai seconded the approval of revision to the Library Director's job description as presented. Motion passed unanimously.

2. Britton moved and McNally seconded approval of revision of Personnel Policy as presented and including additional edits. Motion passed unanimously.
3. Britton moved and Ahrens seconded the approval of new hires Case Fenner and David Krumm to fill two vacant Page positions. Motion passed unanimously.

Meeting adjourned at 6:15 p.m.

The next regular meeting of the Board of Trustees is scheduled for August 24, 2016 at 5:30 p.m.


Jordan Esbrook
Library Board President
Date Signed: 8/24/16


Marilyn Kennett, Library Director
Recording Secretary
8/24/16