

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

September 28, 2016

5:30 p.m., Caulkins Community Room

ROLL CALL: __Ahrens __X_Britton __X_Esbrook __X_McClelland __X_McNally
 __Pagliai __X_Rudolph Others present: __X_Kennett

President Esbrook called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA: McClelland moved and Britton seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Rudolph moved and McNally seconded the approval of the August 24, 2016 regular board meeting minutes. Motion passed unanimously with Britton and McClelland abstaining.

COMMUNICATIONS:

1. None.

REPORT OF DIRECTOR:

1. Statistical report was reviewed. A total decrease in the door count of 4,122 during July and August, as compared to same time period last year, was attributed to reduced access to the Library during the recent Park Street construction project. This was a factor in the number of public computer sessions and circulation figures.
A total of 339 children registered for the Summer Library Program (SLP) and recorded a total of 2,480 hours of reading during the Program. 83 teens registered for SLP and recorded a total of 1,968 hours of reading time.
2. DCL is in the process of submitting an application for the Institute of Museum and Library Services National Medal award. The application highlights DCL's work in the area of local history.
3. The Friends of DCL are pursuing quotes for signage identifying the library building utilizing the DCL logo in the signage.
4. Kennett identified two webinars of interest for trustee continuing education. Access information will be emailed to trustees.
5. The library website is due for an upgrade. An outside website designer has been identified to perform the work.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Britton moved and McClelland seconded the approval of bills payable in October. Motion passed unanimously.

COMMITTEE REPORTS:

Building & Grounds –
Finance Salary & Personal –
Long Range Planning –
Policy –

OLD BUSINESS: None.

NEW BUSINESS: None.

Meeting adjourned at 6:15 p.m.

The next regular meeting of the Board of Trustees is scheduled for October 26, 2016 at 5:30 p.m.



Jordan Esbrook

Library Board President

Date Signed: 10/26/16



Marilyn Kennett, Library Director

Recording Secretary