

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
January 25, 2017
5:30 p.m., Library Board Room

ROLL CALL: _X_Ahrens _X_Britton _X_Esbrook ___McClelland __McNally
 _X_Pagliai _X__Rudolph Others present: _X_Kennett

Vice-President Ahrens called the meeting to order at 5:35 p.m.

APPROVAL OF AGENDA: Pagliai moved and Britton seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Britton moved and Pagliai seconded the approval of the December 21, 2016 regular board meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. A copy of letter to Russ Behrens, City Manager was received from Bierman and Bierman, P.C. notifying library of a bequest from the estate of Janell Luebben in the amount of \$10,000. Janell was an avid reader and is remembered by those who knew her as a very kind and gracious person. Further notification will occur when funds are available for distribution.
2. Kennett announced that the Friends of DCL Annual Meeting will be February 28, 2017 with Kathy Wilson of Historical Perspectives providing the program, "Downstairs at Downton". The meeting is open to the public.
[Esbrook joined meeting]
3. Community member Barbara Tabbert made an in-person presentation regarding the need for public art for interior spaces of the library and expressed her willingness to help form a citizen's committee to facilitate the process.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Esbrook moved and Rudolph seconded the approval of bills payable in February. Motion passed unanimously.

COMMITTEES:

Building & Grounds – meeting was cancelled, to be rescheduled.

Finance, Salary, & Personnel – None.

Long Range Planning – None.

Policy – None.

OLD BUSINESS:

1. Britton reported on meeting with Becky Heil, State Library Consultant, held January 17th. A total of 7 trustees from Grinnell, Brooklyn, and Montezuma and their respective library directors were in attendance. Heil presented (via video conference) general information about the roles and

responsibilities of trustees. The topic of Contracts for Library Services was discussed in depth. Counties and incorporated cities that do not support a public library of their own must contract for services to provide their citizens with library services. Britton volunteered to participate in a task force with trustees and directors from the other libraries to develop a comprehensive plan for contracts for library services within the county. Kennett will make arrangements with Montezuma and Brooklyn libraries to convene the task force.

2. The Building & Grounds Committee meeting scheduled for January 16th was postponed due to poor weather conditions. A new meeting time is yet to be determined.

NEW BUSINESS:

1. The Behavior Policy was reviewed. Britton moved and Esbrook seconded acceptance of the policy as written and approval of its continued use. Motion passed unanimously.

2. The Unattended Children Policy was reviewed. Rudolph moved and Pagliai seconded acceptance of the policy as written and approval of its continued use. Motion passed unanimously.

3. The Banned Library User Policy was reviewed. Rudolph moved and Ahrens seconded acceptance of the policy as written and approval of its continued use. Motion passed unanimously.

4. Board composition for the next fiscal year was discussed with need for gender balance and specific skills noted.

5. Trustees expressed appreciation for Barbara Tabbert's presentation regarding public art in the library. Britton moved and Pagliai seconded approval for Kennett to begin preliminary policy development to facilitate the acquisition of art for the library. Motion passed unanimously.

Meeting adjourned at 6:55 p.m.

The next regular board meeting will take place February 22, 2017 at 5:30 p.m.


Jordan Esbrook
Library Board President
Date Signed:


Marilyn Kennett, Library Director
Recording Secretary