

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
July 26, 2017
5:00 p.m., Caulkins Community Room

ROLL CALL: _X_Ahrens _Britton _X_Elfenbein _X_McNally
 _X_Pagliai _Rudolph _X_Swick Others present: _X_Kennett

Vice-President Ahrens called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA: McNally moved and Swick seconded the approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Pagliai moved and Ahrens seconded the approval of the June 28, 2017 regular board meeting minutes and the June 28, 2017 annual meeting minutes. Motion passed unanimously with McNally abstaining due to absence at June meeting; Elfenbein and Swick abstaining as they were not yet trustees.

COMMUNICATIONS:

1. The Annual Report to the State Library of Iowa is due October 31, 2017 and the Accreditation report is due February 28, 2017. An updated Strategic Plan is also due at time of accreditation.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. The new prairie plantings and Black Tupelo trees are establishing roots and doing well.
3. The Friends of DCL have approved the final design from ASI Sign Systems, Inc. for an outdoor sign identifying the library. Friends of DCL will provide funding for the sign.
4. Kennett identified an idea for the south terrace trellis. Removing the sections of trellis would create a more accessible planter for medium height vegetation that would be easier to maintain and more attractive than the existing vegetation. The height of the posts could be reduced with cable strung between to retain the safety feature of the original structure. Kennett will investigate the possibilities.
5. Kennett will present State Library information regarding county library funding at the County Supervisor's meeting on August 3rd.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Pagliai moved and McNally seconded the approval of bills payable in August. Motion passed unanimously.

COMMITTEES:

Building & Grounds – None.

Finance, Salary, & Personnel – None.

Long Range Planning – None.

Policy – None.

OLD BUSINESS:

1. McNally moved and Ahrens seconded postponing consideration of the Alliant Energy audit report until information regarding rebate eligibility is obtained. Motion passed unanimously.
2. Pagliai moved and Elfenbein seconded a motion allowing Country Landscapes, Inc. to perform an engineering study to facilitate their proposal for installing shade sails on the south terrace. Motion passed unanimously.

NEW BUSINESS:

1. Pagliai moved and Swick seconded the appointment of Joe Lacina, Ryan McGuire, Barbara Tabbert, David Willig, Lesley Wright, and Sharon Johnson (staff representative) to serve as members of the Art Advisory Committee. Motion passed unanimously.
2. Pagliai moved and Swick seconded a budget guideline of \$20,000 for the Art Advisory Committee, with actual expenditures subject to approval by the Library Board of Trustees. Motion passed unanimously.

McNally moved and Elfenbein seconded adjournment. Meeting adjourned at 6:20 p.m.

The next regular board meeting will take place August 23, 2017, time yet to be determined.


George Britton
Library Board President
Date Signed:


Marilyn Kennett, Library Director
Recording Secretary