

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
April 25, 2018
5:15 p.m., Library Board Room

ROLL CALL: _Ahrens _Britton _Elfenbein _McNally
 _Pagliai _Rudolph _Swick Others present: _Kennett

Vice-President Ahrens called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Agenda approved by consent.

REPORT OF ART ADVISORY COMMITTEE: Barbara Tabbert and Ryan McGuire, committee members, provided process information and a recommendation of artist for commissioned artwork. The committee received 70 responses to their request for proposal. Four artists were then selected to submit a detailed proposal for artwork to be suspended from the ceiling in the main clerestory aisle of the library. The four artists then either joined the committee in an on-site interview or a Skype interview on April 22nd. Michele Gutlove, a glass artist from Massachusetts [www.studiogh.com] was recommended to the library trustees as the finalist. Gutlove will refine her proposal to the satisfaction of the committee prior to engaging in contract.

- Rudolph moved and Swick seconded support of the Art Advisory Committee's recommendation to engage Michelle Gutlove, after further refinement of her proposal, in a contractual agreement. A 75% deposit of \$12,750 is required by the contract with completion expected by the end of 2018. Motion passed unanimously.

APPROVAL OF MINUTES: McNally moved and Rudolph seconded the approval of the March 28, 2018 board meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. Invitation to the City's 4th Annual Volunteer Celebration to be held June 6, has been received by the trustees and library director.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. Country Landscapes, Inc. has completed the engineering study in preparation for possibility of shade sail installation over south terrace. The installation requires drilling an anchor through the brick veneer and interior block wall for two points of contact with each sail. The third point of contact would be to a post, mounted in the ground, on the south side of the permeable paver walkway. Country Landscaping will have project quote next week with option for four or six sails. A special meeting will be called to determine path of project.

COMMITTEES:

Building & Grounds –

Finance, Salary, & Personnel –

Long Range Planning –

Policy –

TRUSTEE REPORTS: None.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Swick moved and McNally seconded the approval of bills payable in May. Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. McNally moved and Rudolph seconded approval of the revised DCL Strategic Plan 2018-2023. Motion passed unanimously.

2. Swick moved and McNally seconded recommendation to City Council to approve a revised contract proposal, from American Masonry for summer 2018 cleaning/caulking of library building exterior. Contract revision will require American Masonry to provide proof of general liability insurance and City of Grinnell terms of payment. Motion passed unanimously.

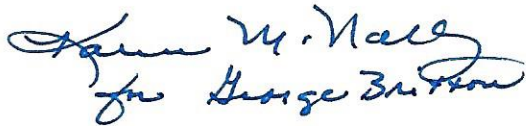
3. The make-up of the board of trustees for FY19 was discussed.

CONTINUING EDUCATION:

Website for the "Report on the State of America's Libraries 2018" was presented as future reading material. Website for the Human Library Project was referenced. A Human Library event will take place in Des Moines June 24. Staff involved with the "Celebrate Diversity" service response will be encouraged to attend with the purpose of facilitating a similar event at DCL in 2019.

Meeting adjourned at 6:30 p.m.

Next meeting: May 23, 2018 at 5:15 p.m.



George Britton
Library Board President
Date Signed:



Marilyn Kennett, Library Director
Recording Secretary