

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
July 25, 2018
5:15 p.m., Caulkins Community Room

ROLL CALL: _X_Ahrens _X_Britton _Elfenbein _X_McNally
 _X_Pagliai _Rudolph _X_Swick Others present: _X_Kennett

President Ahrens called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Agenda approved by consent.

AMERICORPS PRESENTATION: AmeriCorps members working on the library summer literacy program spoke to the trustees about their program experiences working with area youth. Julien Moisan, Zachary Loftin, June Christian, and Cecilia Mitchell created and facilitated several literacy events and programs in the community and at the library during June and July. Outcomes were cited showing a positive impact on improving reading skills and mitigating summer learning loss.

APPROVAL OF MINUTES: Pagliai moved and Swick seconded the approval of the June 27, 2018 regular and annual board meeting minutes.

COMMUNICATIONS:

1. Notification letter received from Jackson national Life insurance Company regarding bequest to the Library in the amount of \$27,590.35 from the estate of D. Ruth Greenwald.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. Early Literacy collection and seating area has been established utilizing Michael Cavanagh memorial funds supplemented by Friends of Drake Community Library funds.
3. The Shadow Spec shade system has been received but not installed yet.

COMMITTEES:

Building & Grounds –

Finance, Salary, & Personnel –

Long Range Planning –

Policy –

TRUSTEE REPORTS: None.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Britton moved and Swick seconded the approval of bills payable in August. Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Britton moved and Swick seconded revision of the Special Events Policy to include provision for small scale events to occur utilizing the Caulkins Community Room space only. A negotiable rate would be charged based on time span of event. Policy change initiated on a trial basis for up to three events, upon which time the policy will be re-evaluated. Motion passed unanimously.

TRUSTEE CONTINUING EDUCATION:

1. Internal procedure for Severe Weather Conditions was reviewed.
2. AmeriCorps presentation and circulation of NY Times article, "Reading Aloud to Young Children Has Benefits for Behavior and Attention"

Meeting adjourned at 6:00 p.m.

Next meeting: August 22, 2018 at 5:15 p.m.



Jim Ahrens
Library Board President
Date Signed:

Marilyn Kennett, Library Director
Recording Secretary