

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**February 27, 2019**  
**5:15 p.m., Caulkins Community Room**

**ROLL CALL:**    \_\_Ahrens            \_X\_\_Britton    \_X\_Elfenbein    \_X\_McNally  
                  \_X\_Pagliai        \_X\_\_Rudolph    \_X\_\_Swick        Others present:  \_X\_Kennett

Vice-President Pagliai called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:** Swick moved and McNally seconded approval of the agenda.

**APPROVAL OF MINUTES:** Swick moved and Rudolph seconded the approval of the January 24, 2019 regular board meeting minutes. Motion passed unanimously.

**COMMUNICATIONS:**

1. Received notification from Greater Poweshiek Community Foundation (GPCF) regarding eligibility for grant disbursement from the Drake Community Library (DCL) Endowment fund.
2. Grinnell-Newburg reading level statistics received, via the AmeriCorps partnership, demonstrate efficacy of the Campaign for Grade Level Reading initiative:  
Percentage of 3<sup>rd</sup> graders reading at level: 2016 – 80% ; 2018 – 88%  
Percentage of 3<sup>rd</sup> graders on free and reduced lunch program reading at level: 2016 – 63% ; 2018 – 79%
3. American Masonry has provided a more detailed account of work performed thus far on the library building's exterior and an expected completion date of no later than May 1, 2019.

**REPORT OF DIRECTOR:**

1. The 2019 AmeriCorps program is being facilitated through Iowa Campus Compact. Karen Neal, DCL Youth Services Director, will continue as a host site supervisor for four DCL AmeriCorps members during the summer program. Grinnell Education Partnership will participate in the cost share arrangement with DCL at a cost of \$500 per entity.
2. Statistical report was reviewed.
3. A reduction of \$20,000 from the library's FY20 budget proposal is required, resulting in a net 0% increase from the library's FY19 budget. Line items for materials, compensation, supplies, and services have been adjusted.

**COMMITTEES:**

*Building & Grounds –*

*Finance, Salary, & Personnel –*

*Long Range Planning –*

*Policy –*

**TRUSTEE REPORTS:** None.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Britton moved and Swick seconded the approval of bills payable in March. Motion passed unanimously.

**OLD BUSINESS:** Kennett presented further revision of the Banned Library User Policy. Effenbein moved and Rudolph seconded approval. Motion passed unanimously.

**NEW BUSINESS:**

1. Britton moved and McNally seconded approval to reinvest the GPCF grant disbursement amount of \$2,828.00 back into the DCL Endowment Fund. Motion passed unanimously.

2. More information from the City Council will be being sought regarding the *Preparedness Plan in the Event of Immigration Enforcement Activity*, a humanitarian response plan, prepared by Community Support for Immigrants (CoSI).

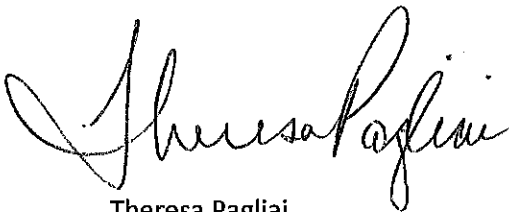
3. Vice-President Pagliai will take on the responsibilities of Board President Ahrens due to Jim's health-related situation.

**TRUSTEE CONTINUING EDUCATION:** Kennett will circulate information regarding State Library online continuing education webinar opportunities to the trustees.

Swick motioned to adjourn.

Meeting adjourned at 6:00 p.m.

Next meeting: March 27, 2019 at 5:15 p.m.



Theresa Pagliai  
Library Board President

Date Signed: 3/27/19



Marilyn Kennett, Library Director  
Recording Secretary