## MINUTES DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES April 25, 2013 5:15 p.m.

ROLL CALL: Present were: Armstrong X Bierman X Goltz X Greenwald X Lamphier Others present: X Kennett X McClelland X Pohlson

APPROVAL OF AGENDA: Pohlson moved and Lamphier seconded approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Lamphier moved and Pohlson seconded that the minutes of the March 12, 2013 Special Meeting be approved as printed. Motion passed unanimously. Pohlson moved and Bierman seconded that the minutes of the March 28, 2013 meeting be approved as printed. Motion passed unanimously.

COMMUNICATIONS: Lorna Caulkins and Elizabeth Hill, Outreach Coordinator for Grinnell College's Prairie Studies Program presented information regarding plans for this summer's prairie landscaping of library grounds. A prescribed burn of the area east of the book drop driveway was performed April 24<sup>th</sup>. Additional burns may occur in the Fall. Flower varieties will be chosen to maximize blooming periods from May through September. A butterfly garden with rustic seating is planned as an enhancement to outdoor youth programming.

**REPORT OF DIRECTOR:** Statistical report was reviewed.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financial reports were reviewed. Bierman moved and McClelland econded the approval of bills payable in May. Motion passed unanimously.

## COMMITTEE REPORTS:

Building & Grounds -

Finance, Salary, and Personnel -

Long Range Planning – The Board of Trustees and three staff members will meet with State Library Consultant Becky Heil on May 9, 2013, at 5:30 p.m. in the Caulkins Community Room.

Policy -

## OLD BUSINESS:

1. Changes to the personnel policy were reviewed and discussed. No action taken.

2. Several names were considered and prioritized for three trustee positions.

NEW BUSINESS: None.

Meeting adjourned at 7:10 p.m.

Jail P. Greenwald Gail Greenwald, President

Date signed: May 22, 2013

Marilyn Rlennett

Marilyn Kennett, Recording Secretary