# MINUTES DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES December 17, 2014 5:30 p.m.

 ROLL CALL: Present were:
 X\_Britton
 X\_Covino
 X\_Esbrook
 X\_Greenwald
 X\_McClelland

 \_X\_McNally
 \_X\_Pohlson
 Others present:
 \_X\_Kennett

APPROVAL OF AGENDA: Approved by consent.

**APPROVAL OF MINUTES**: Pohlson moved and McClelland seconded the approval of November 26, 2014 regular board meeting minutes as presented. Motion passed unanimously.

## COMMUNICATIONS:

- 1. Converging Landscapes fund report was received from the Greater Poweshiek Community Foundation detailing income and expenditures. As of 11/30/2014 balance is \$23,762.53.
- 2. Converging Landscapes donor report as of 12/10/14 donations and pledges total \$44,390.

## **REPORT OF DIRECTOR:**

- 1. Statistical report was reviewed. There has been no change in Proquest method of calculating statistics for Ancestry Library Edition and Heritage Quest indicating strong usage of these resources.
- 2. Kennett reported on December 2<sup>nd</sup> Rotary Club program.
- 3. Landscaping project is current on payment for work completed to date.

**FINANCIAL REPORT AND APPROVAL OF BILLS**: Financial reports were reviewed. McNally moved and Britton seconded the approval of bills payable in December. Motion passed unanimously.

## COMMITTEE REPORTS:

*Building & Grounds* – New estimates have been received from Forever Green for Area 2 & Area 2B of the landscaping plan. Grounds committee of Pohlson, Esbrook, and McClelland will review possibilities with Kennett in January.

Finance, Salary, and Personnel -

Long Range Planning – McClelland and Covino will review strategic plan with staff members in March.

Policy –

## OLD BUSINESS:

1. Board member terms were reviewed and future leadership of the board was discussed. Covino and Kennett to contact possible board member candidates.

### **NEW BUSINESS:**

1. Pohlson moved and Britton seconded the receipt of  $\sim$ \$170,000 beguest from the estate of Don Puls via transfer of funds held at Thrivent Financial into the appropriate City of Grinnell account as per Kay Cmelik, City Clerk. Motion passed unanimously.

Library staff remember Don Puls as a very kind and cheerful person who was an avid reader of Westerns. Later in life, Don was a recipient of the library's book delivery service. Expressions of gratitude and appreciation were made.

- 2. Greater Poweshiek Community Foundation report of Drake Community Library Endowment Fund was presented. Balance as of 11/30/2014 is \$60,448.87 including \$2,479.89 in unrealized gain.
- 3. McClelland moved and Britton seconded the nomination of Paul Pohlson to the position of President of the Board of Trustees. Motion passed unanimously. Appreciation was expressed to Gail Greenwald for her service as president over the past three years.

The next regular board meeting will take place January 28, 2014 at 5:30 p.m.

McClelland moved for adjournment. Meeting adjourned at 7:10 p.m.

Narl F. Dreenwald, Vice Dresident, presiding Paul Pohlson, President

Date signed:

Mailon Plennett

Marilyn Kennett, Recording Secretary