# MINUTES DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES February 24, 2016

5:00 p.m.

<b>ROLL CALL</b> : Present were:	_X_Ahrens	Britton	_X_Esbrook _X_	_McClelland	
	_X_McNally	Pagliai	_XRudolph	Others present:	_X_Kennett

APPROVAL OF AGENDA: McNally moved and Esbrook seconded the approval of the agenda. Motion passed unanimously.

#### APPROVAL OF MINUTES:

McNally moved and Rudolph seconded the approval of January 27, 2016 regular board meeting minutes. Motion passed unanimously.

**PRESENTATION:** Karen Neal, Youth Services Director and Beth Crow, on-site AmeriCorps Member gave progress report on the AmeriCorps Grade Level Reading program. The Grinnell-Newburg School District and Drake Community Library are being asked to serve in the capacity of "administrative backbone" in support of the Summer Learning component of the program. This involves an expansion of DCL's "In Your Neighborhood" reading program from June 27 – July 22. It is anticipated that up to 30 AmeriCorps members will provide reading activities at four park locations across the community. Request is for Neal to provide supervision consisting of parent interaction and Member timekeeping and management during the four week period.

# **COMMUNICATIONS:**

1. Community feedback has been received regarding the public art installation commissioned by Grin City and accepted for placement on library grounds. As per the artist's statement the "Seed of Knowledge" is based on a seedpod produced by the Lantern Plant. Placement of the artwork in the prairie could be misconstrued because the Lantern Plant is not a native lowa prairie plant.

# REPORT OF DIRECTOR:

1. Statistical report was reviewed.

**FINANCIAL REPORT AND APPROVAL OF BILLS**: Financials were reviewed. Esbrook moved and Ahrens seconded the approval of bills payable in March. Motion passed unanimously.

### **COMMITTEE REPORTS:**

Building & Grounds -

Finance, Salary, and Personnel -

Long Range Planning -

*Policy* – Kennett presented draft of revision to the Donations Policy and supporting procedures. [Esbrook left meeting]

OLD BUSINESS: None.

## **NEW BUSINESS:**

- .. Revision of Donations Policy was discussed. No action taken. Policy will be reviewed further at March meeting.
- 2. Ahrens moved and Rudolph seconded changing the placement of the public art installation from the south prairie to the lawn area west of the loggia entrance. Motion passed unanimously.

3. Rudolph moved and McNally seconded approval for Drake Community Library staff to serve in the capacity of "administrative backbone" for the AmeriCorps Summer Learning Program from June 27 – July 22, 2016 provided the City's insurance carrier guarantees liability insurance coverage. Motion passed unanimously. Kennett will follow-up with City administration to confirm coverage.

Ahrens moved for adjournment. Meeting adjourned at 6:05 p.m.

The next regular board meeting is scheduled for March 23, 2016 at 5:30 p.m.

Katherine McClelland, Library Board President

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Date signed: PMarch 23 2016

Marilyn Kennett, Recording Secretary

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