

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**May 1, 2019 (Postponed from April 24)**  
**5:15 p.m., Caulkins Community Room**

**ROLL CALL:**    \_\_vacancy        \_\_X\_\_Britton        \_\_Elfenbein        \_\_X\_McNally  
                  \_\_X\_Pagliai        \_\_X\_\_Rudolph        \_\_X\_\_Swick        Others present:  \_\_X\_Kennett

Vice-President Pagliai called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:** Swick moved and McNally seconded approval of the agenda.

**APPROVAL OF MINUTES:** Britton moved and Swick seconded approval of the March 27, 2019 regular board meeting minutes. Motion passed unanimously with Rudolph abstaining.

**COMMUNICATIONS:**

1. David Isch, representing Community Support for Immigrants (CoSI), presented information regarding the *CoSi Preparedness Plan in the Event of Immigration Enforcement Activity in Grinnell and Surrounding Communities*.
2. Received DCL Endowment March report from Greater Poweshiek Community Foundation (GPCF).
3. Received Thank You letter from Sue Ahrens and Family for trustee and staff donation of history books in memory of Jim Ahrens.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed.
2. The storytimes involving music therapy provided by Music Speaks, LLC have received an enthusiastic response with attendance growing over the course of the four sessions. This is being funded from the Don Puls estate gift.
3. In response to the Library's strategic plan, Library staff will be working with CultureAll to bring an "Open Book" event to the Library in the fall. Goal: "Broaden library collections and displays to reflect the diverse makeup of our community"
4. Kennett is seeking a quote from Iowa Prison Industries which has a furniture restoration service for reupholstering 17 library chairs that are worn and faded.
5. The Friends of DCL will be providing funding for Kanopy, a streaming video service offering educational, early, classic, and independent films for access by library users with the exception of open-access cardholders.

**COMMITTEES:**

*Building & Grounds* –

*Finance, Salary, & Personnel* –

*Long Range Planning* –

*Policy* –

**TRUSTEE REPORTS:** None.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Britton moved and Rudolph seconded the approval of bills payable in May. Motion passed unanimously.

**OLD BUSINESS:**

1. Recruitment for three trustee positions is underway.
2. Britton moved and McNally seconded having the trustees author a letter in support of the CoSI *Preparedness Plan in the Event of Immigration Enforcement Activity in Grinnell and Surrounding Communities*. Motion passed unanimously. Kennett to work with Rudolph to draft the letter.

**NEW BUSINESS:**

1. Swick moved and Rudolph seconded a minor revision of the DCL Bylaws to correctly name the Material Selection Policy in section X. Motion passed unanimously.
2. McNally moved and Rudolph seconded revision of the Circulation Policy to include the checkout period of one week for items in high demand and to include an LCD projector in list of equipment available for checkout. Motion passed unanimously.
3. Swick moved and McNally seconded the review of the Donations Policy without changes. Motion passed unanimously.
4. Rudolph moved and Swick seconded the review of the Hours & Holidays Policy without changes. Motion passed unanimously.

**TRUSTEE CONTINUING EDUCATION:**

Trustees discussed issues and trends and points of interest from the 2019 ALA State of America's Libraries Report. Topics included intellectual freedom, safety of library users and employees, internet safety & privacy training resources, and the library as a resource during the 2020 census.

Swick motioned to adjourn.

Meeting adjourned at 6:50 p.m.

Next meeting: May 22, 2019 at 5:15 p.m.



Theresa Pagliai  
Library Board President  
Date Signed:



Marilyn Kennett, Library Director  
Recording Secretary

Fund Balance as of March 31st., 2019  
 Drake Community Library Endowment Fund - 1015

	Current Period	YTD
Gifts	65.00	9,076.98
Investment Income (Loss)	1,002.04	1,925.55
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Total Revenues	1,067.04	11,002.53
Administrative Cost Share	122.61	1,273.33
Bank Charges/Online Donation Fees	1.40	3.90
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Total Expenses	124.01	1,277.23
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Net Income (Loss)	943.03	9,725.30
	=====	=====
Beginning Fund Balance		97,046.76
Net Income (Loss)		9,725.30
Ending Fund Balance		106,772.06