

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**January 29, 2020, 5:15 p.m., Library Board Room**

**ROLL CALL:**    \_X\_Elfenbein    \_X\_Hardin    \_\_Hammond    \_X\_McFee  
                  \_X\_Pagliai    \_X\_Rudolph    \_X\_Swick    Others present:  \_X\_Neal

President Pagliai called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:** Swick moved and Elfenbein seconded approval of the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES:** Rudolph moved and Swick seconded approval of the December 18, 2019 Regular Board Meeting minutes with correction for next meeting date to be January 29. Motion passed unanimously.

**COMMUNICATIONS:**

1. Endowment reports for November and December 2019 were received from the Greater Poweshiek Community Foundation. Fund balance, as of 12/31/2019, is \$128,349.45.
2. Email from TnT Tuckpointing providing a recommendation for work to repair the structural support surrounding the basement exit doorway.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed. A 2019 Gallup poll of national library usage compared to other American leisure activities was also reviewed. Among other statistics, the report showed an average of 10.5 library visits occur annually per person compared to 5.3 movie theater visits per person.  
<https://news.gallup.com/poll/284009/library-visits-outpaced-trips-movies-2019.aspx>
2. Temitayo Wolff has started her service at the Library as an AmeriCorps Member through the Iowa State Department of Education's Educate and Elevate program targeting adult literacy. Wolff will focus efforts on adult digital literacy.  
AmeriCorps Member Olivia Montgomery is continuing her work with the Grinnell Education Partnership program targeting youth literacy.

**COMMITTEE REPORTS:**

*Building & Grounds* – Elfenbein reported on the information received from TnT Tuckpointing regarding structural repairs to the basement door framework. This will require anchoring the lintel to the backup concrete wall. Estimate of \$2,500 - \$4,000 is to perform the structural repair. Replacement of cast stone and door frame would be additional cost if that is proven necessary.

*Finance, Salary, & Personnel* - Hardin reported on the January 15<sup>th</sup> budget talks with City Finance Committee. Line item expenditures were reviewed. The logistics of installing a flag pole were discussed as well as the impact of Mahaska Communication Group as a new Internet provider in Grinnell. Library funding from Poweshiek County is expected to be restored to FY19 levels in FY20 but is not guaranteed at the level for FY21.

*Long Range Planning* – none

*Policy* – none

**TRUSTEE REPORTS:** None.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Hardin moved and McFee seconded the approval of bills payable in February. Motion passed unanimously.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Rudolph moved and Hardin seconded the review process for the following three policies with minor citation revision for the Internet and Wireless Policy.

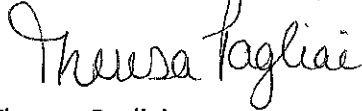
- Materials Selection Policy
- Internet and Wireless Policy
- Policy on Unattended Children

Motion passed unanimously.

**TRUSTEE CONTINUING EDUCATION:**

Trustees attended the Iowa Libraries Online Conference webinar "What's Your Role in Project Management?" on January 16, 2020. DCL trustees expressed their appreciation for the director's role in managing many library projects simultaneously.

Meeting adjourned at 6:55 p.m.



Theresa Pagliai  
Library Board President

Next meeting: February 26, 2020 at 5:15 p.m.



Karen Neal, Youth Services Director  
Recording Secretary